



Get Started

Guide for teachers

Here is a step-by-step guide to get started with AstroQuest and use the “Sub-user” tools we have recently added to create logins for your class groups. On this page you can see all the steps without images, so you can have a quick cheat-sheet to get up and running. From page 2 onwards the steps are repeated with images.

Step 1

Click “Register” to go to the registration page.

Step 2

Select “A teacher on behalf of a school group” and fill out the information.

Step 3

You will be taken to the “Welcome” page, where you can watch a video from AstroQuest researcher Luke Davies about how to use AstroQuest.

You can watch this video again at any time if you go to the “Help” tab. Students will not see the “Welcome” page when they log in, so the “Help” tab is where they should access it.

Step 4

Complete your first tutorial galaxies. You will see pop-ups to guide you through the interface, which you can hide or show using the “Show/Hide Tutorial” button.

Step 5

Anywhere you see an icon with an “i” or a question mark “?” you can get extra information.

Step 6

If you registered before April 22, 2020 you will have received an email with a code that your students can use to log in.

If you registered a new account after April 22, 2020 you can use the “Sub-user tools”. These are accessed on your “My Profile” page.

Step 7

If your account has access to the “Sub-user tools”, you will find them at the bottom of your “My Profile” page. Click on the “Manage Sub-users” button to open up the tools.

Step 8

To create a new group of sub-users, click on “Create New”.

Step 9

Fill in all the information for your new group. Try to make the “Sub-user login name prefix” specific to your group, as more generic names may not be available. A convention you could use is the initials of your school name followed by the year level or class name and what year it is now, for example a group for Year 6 at AstroQuest Primary School could have the prefix AQYr6-2020. The logins for each student would then be AQYr6-2020#1@astroquest.net.au, AQYr6-2020#2@astroquest.net.au, etc. (Please note, these are not real email addresses that the students have access to, they are just logins generated by the system).

Step 10

Once your group has been created, you have the option to reset the password by clicking “Reset” or delete the group by clicking “Delete Group”. If you click “List Logins” a window will pop-up with the list of login names for this group. You can copy and paste this list into a document to keep a record of which student each login is allocated to.

You can then send a login to each of your students in an email or other communication tool.

Step 11

There is a special Educational Forum only available to teacher and student accounts on our [forums page](#). You can create threads in this forum for your students to discuss their work. They may have to sign off each post with their first name or initials, as their usernames on the website are not easily identifiable.



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Step 1

Click "Register" to go to the registration page.



Step 2

Select "A teacher on behalf of a school group" and fill out the information.

Register

Sign up to be an Astro Quester! Registering means you can keep track of how many galaxies you've done and save your favourite galaxies to a gallery.

You can register as an individual; or teachers can register their school group.

Would you like to register as:

An individual

A teacher on behalf of a school group

Already registered? [Login now](#)

Teacher's first name*

First name of teacher.

Teacher's last name*

Last name of teacher.

Where are you located*



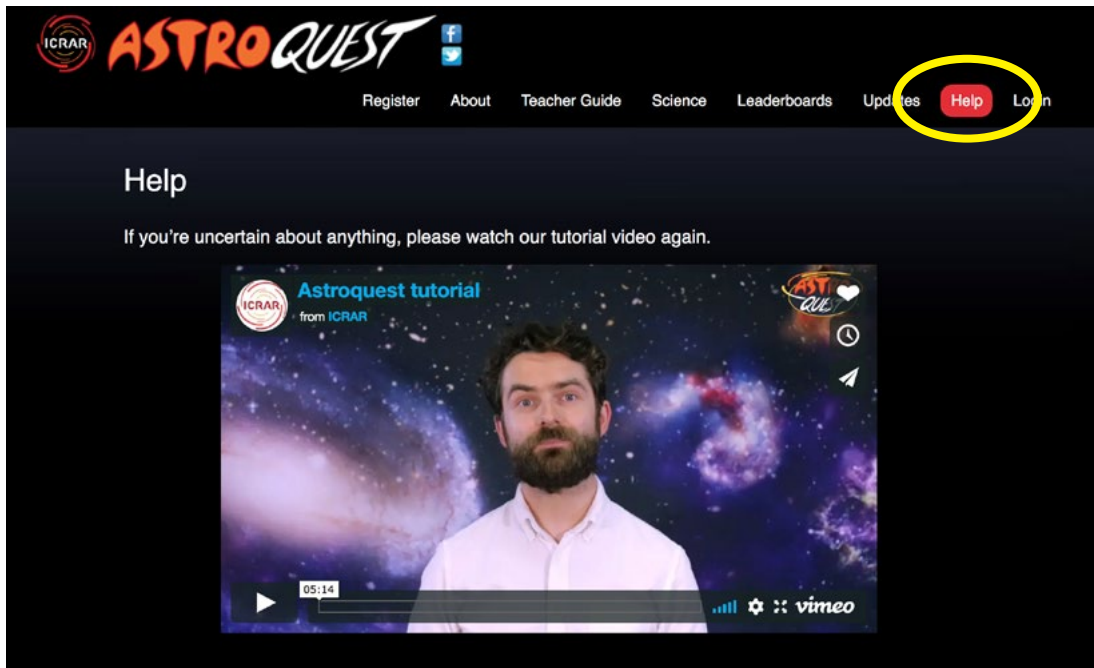
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Step 3

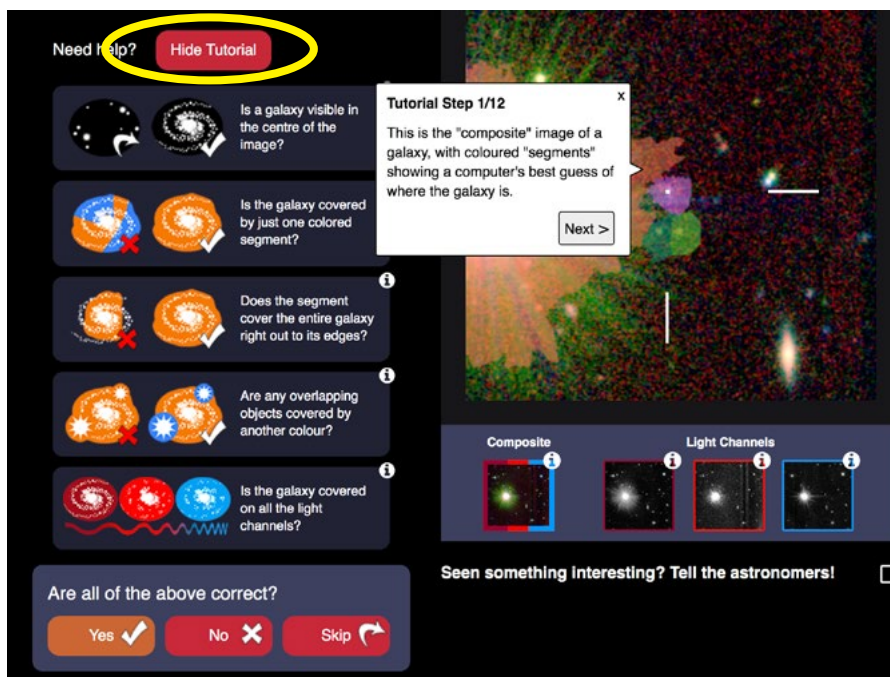
You will be taken to the “Welcome” page, where you can watch a video from AstroQuest researcher Luke Davies about how to use AstroQuest.

You can watch this video again at any time if you go to the “Help” tab. Students will not see the “Welcome” page when they log in, so the “Help” tab is where they should access it.



Step 4

Complete your first tutorial galaxies. You will see pop-ups to guide you through the interface, which you can hide or show using the “Show/Hide Tutorial” button.



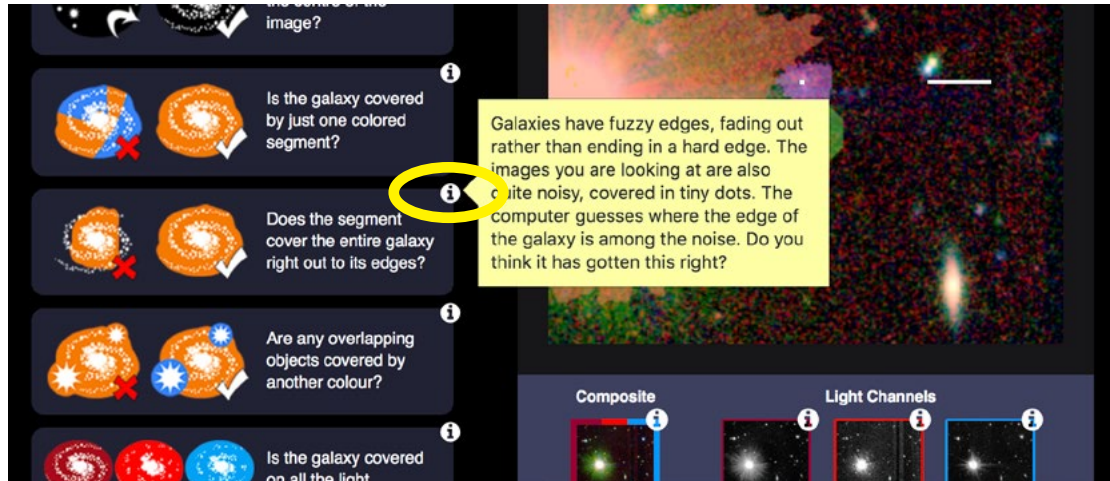


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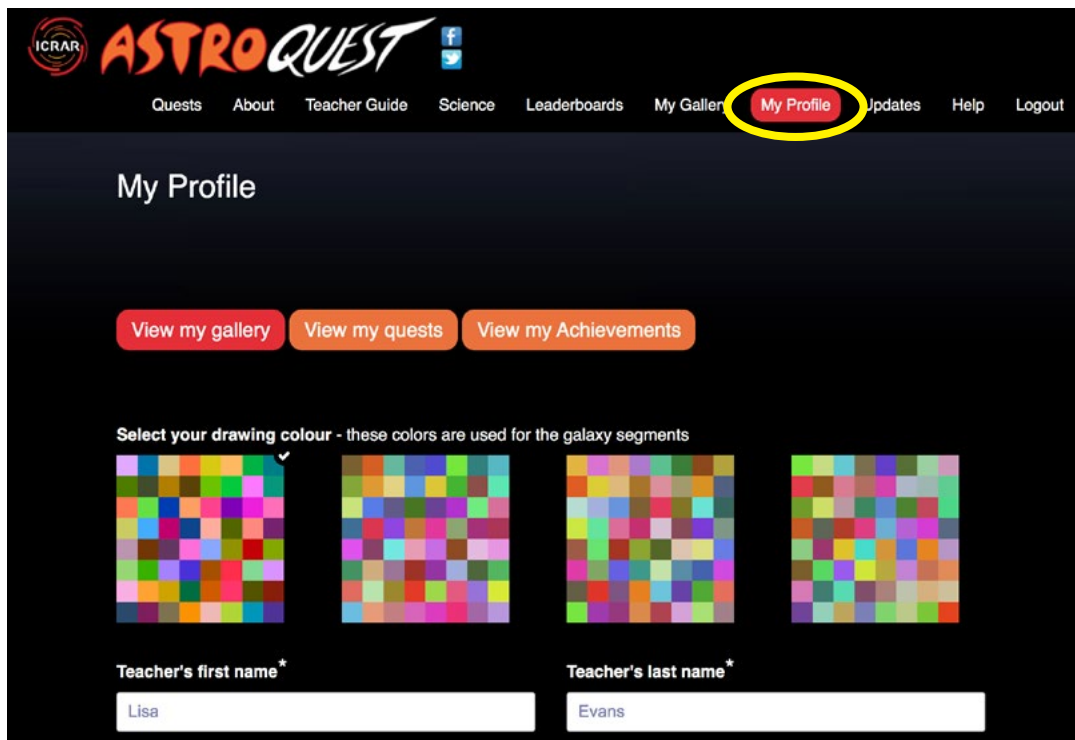
Step 5

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Step 7

If your account has access to the “Sub-user tools”, you will find them at the bottom of your “My Profile” page. Click on the “Manage Sub-users” button to open up the tools.

The screenshot shows a user profile page with a black background. At the top right, there is a 'Username' field containing 'LPET8'. Below it are two password fields: 'Change Password' (with masked characters) and 'Confirm Password'. A green 'Update' button is located to the right of the password fields. At the bottom of the page, a large orange button labeled 'Manage Sub-users' is highlighted with a yellow circle.

Step 8

To create a new group of sub-users, click on “Create New”.

The screenshot shows the 'Manage Sub-users' page. At the top, there is an orange header bar with the text 'Manage Sub-users'. Below this is the heading 'Your Sub-user Groups'. To the right of this heading is a green button labeled 'Create New', which is highlighted with a yellow circle. Below the heading is a table with the following columns: 'Group Name', 'Number', 'Prefix', and 'Password'.

| Group Name | Number | Prefix | Password |
|------------|--------|--------|----------|
|------------|--------|--------|----------|



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Step 9

Fill in all the information for your new group. Try to make the “Sub-user login name prefix” specific to your group, as more generic names may not be available. A convention you could use is the initials of your school name followed by the year level or class name and what year it is now, for example a group for Year 6 at AstroQuest Primary School could have the prefix AQYr6-2020. The logins for each student would then be AQYr6-2020#1@astroquest.net.au, AQYr6-2020#2@astroquest.net.au, etc. (Please note, these are not real email addresses that the students have access to, they are just logins generated by the system).

New Sub-user Group

Group Name

Group School Level

How many users in this group?

Sub-user login name prefix

Sub-user Password

Create

Step 10

Once your group has been created, you have the option to reset the password by clicking “Reset” or delete the group by clicking “Delete Group”. If you click “List Logins” a window will pop-up with the list of login names for this group. You can copy and paste this list into a document to keep a record of which student each login is allocated to.

You can then send a login to each of your students in an email or other communication tool.

Manage Sub-users

Your Sub-user Groups Create New

| Group Name | Number | Prefix | Password |
|------------|--------|------------|----------|
| AQ1 | 10 | AQYr6-2020 | Reset |

Reset **Delete Group** **List Logins**

Happy AstroQuesting!!



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There is a special Educational Forum only available to teacher and student accounts on our [forums page](#). You can create threads in this forum for your students to discuss their work. They may have to sign off each post with their first name or initials, as their usernames on the website are not easily identifiable.

The screenshot shows the AstroQuest website's forum page. The top navigation bar includes links for 'Quests', 'About', 'Teacher Guide', 'Science', 'Leaderboards', 'My Gallery', 'My Profile', 'Updates', 'Help', 'Forum', and 'Logout'. The 'Forum' link is circled in yellow. Below the navigation bar, the page is titled 'Forum' and has a search bar. The forum is divided into two sections: 'General' and 'Educational Forum'. The 'Educational Forum' section is circled in yellow and contains a category for 'Class Groups' with a description: 'Create threads in this forum for your class group to ask questions or discuss their work (only visible to registered teachers and students)'. It shows 1 topic and 1 post. The last post is titled 'How to use this forum' and was posted 2 weeks ago by LPE.

| General | Last post |
|--|--|
| Questions A place for AstroQuest citizen scientists to ask questions. The AstroQuest team will get back to you when we have the answers! 1 Topic · 1 Post | Check the Help page -- we ... 2 weeks ago · LPE |
| AstroQuest Discussion Talk to other AstroQuesters about your work on the site 3 Topics · 8 Posts | Galaxy ID: ra168.5dec-1.5 ... 4 hours ago · LPE |
| Science Discussion Talk about the science behind the project and other astronomy, space or science topics 0 Topics · 0 Posts | No topics yet! |
| General Chat A place to chat about non-AstroQuest topics 0 Topics · 0 Posts | No topics yet! |
| Educational Forum | |
| Class Groups Create threads in this forum for your class group to ask questions or discuss their work (only visible to registered teachers and students) 1 Topic · 1 Post | How to use this forum 2 weeks ago · LPE |

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